

TEMPLATE

Minutes of the Admission Board meeting of (date) with a purpose to
conduct the **first** stage of the admission procedure
to the Doctoral School in SGH Warsaw School of Economics

On (date) a meeting of the Admission Board appointed by
the Rector took place, sitting as:

Chair:

Vice Chair:

Members:

Doctoral Candidates' Representative:

Secretary:

The Admission Board carried out an assessment of the content of the documents
submitted by the following applicants:

1.
2.
3.

Criteria of assessment and scores in particular criteria:

- 1) Research Proposal points;
- 2) scientific achievements, including scientific publications - articles, chapters in
books, papers at scientific conferences points;
- 3) implementation of research projects points;
- 4) opinion on the research competences of the applicant issued by an independent
research worker complying with the requirements stipulated in the act
points;
- 5) documents stating the highest quality of research achievements - for applicants
holders of the first cycle programme completion diploma or a document confirming

the completion of the third year of a long cycle graduate programme points;

6) grade on the higher education diploma, where the grade is awarded the more points in the admission procedure, the closer the field of the completed programme is to the field of education in the Doctoral School..... points, including:

- a) diploma of higher education points;
- b) diploma of completion of a programme in the discipline of social sciences (economics and finance, political and administration sciences, management and quality sciences)..... points.

Should an applicant submit more than one diploma of higher education, the points shall be awarded one time - for the diploma which can score the highest number of points.

Based on the adopted criteria the Board has established a list of persons qualified for the second stage of the admission procedure (points scored in each criterion shall be published next to the name).

- 1.
- 2.
- 3.

and a list of persons who have not been qualified for the second stage of the qualification procedure (points scored in each criterion shall be published next to the name).

.....
.....
.....

Board Chair

Secretary

TEMPLATE

Minutes of the Admission Board meeting of (date) with a purpose to
conduct the **second** stage of the admission procedure and qualify the
applicant for the list of doctoral candidates
in the Doctoral School in SGH Warsaw School of Economics

On (date) a meeting of the Admission Board appointed by
the Rector took place, sitting as:

Chair:

Members:

Doctoral Candidates' Representative:

Secretary:

The Admission Board has conducted structured qualification interviews with
the following applicants:

1.
2.
3.

List of persons who received the following scores in the interviews:

1.
2.

Having conducted the first and second stage of the admission procedure,
in connection with the adopted general limit of places of persons,
including the limits of places in particular education programmes:

- a) Economics with instruction in English persons,
- b) Economics persons,
- c) Finance persons,
- d) Management and Quality persons,
- e) Politics and Administration persons;

and the established minimum number of points of required from the
applicant

in the admission procedure, the following list of persons qualified for the list of doctoral candidates in particular education programmes has been established:

1. Economics with instruction in English:

1) (provide individual scores in various criteria) Total
points

List of persons not qualified for the list of doctoral candidates:

1. (provide individual scores in various criteria) Total
points

Board Chair

Board Secretary

TEMPLATE

Minutes of the Admission Board meeting of (date) with a purpose to
put applicants on the list of doctoral candidates starting education
in the Doctoral School in SGH Warsaw School of Economics
in the academic year 2019/2020.

On (date) a meeting of the Admission Board appointed by the
Rector took place, sitting as:

Chair:

Vice Chair:

Members:

.....

Doctoral Candidates' Representative:

Secretary:

As a result of the conducted by the Admission Board first and second stage of
the admission procedure to the Doctoral School in SGH Warsaw School of
Economics

the following persons have been qualified for the list of doctoral candidates in
particular education programmes:

1. Economics with instruction in English:

1)..... (name and surname, no score)

2)

2. Economics:

1)..... (name and surname, no score)

2)

Having complied with the necessary formalities required to put applicants on
the list of doctoral candidates, pursuant to SGH Senate Resolution No. 466 of

17

April

2019 on the terms and conditions of admission to the Doctoral School in SGH
Warsaw School of Economics in the academic year 2019/2020, the following persons

have been put on the list of doctoral candidates in particular education programmes to begin education in the Doctoral School in SGH Warsaw School of Economics in the academic year 2019/2020:

1. Economics with instruction in English:

- 1) (name and surname, no score)
- 2)

2. Economics:

- 1) (name and surname, no score)
- 2)

Board Chair

Secretary