

RECTOR
OF SGH WARSAW SCHOOL OF
ECONOMICS

ADOIL.021.162.2019

RECTOR'S ORDER

NO. 21

of 8 May 2019

on the amounts of the tuition fees for educational services in first cycle and second cycle programmes at SGH Warsaw School of Economics

Pursuant to art. 23.2.10, in connection with art. 79.1 and art. 80.2 of the act of 20 July 2018 – the Law on Higher Education and Science (Journal of Laws item 1668, as amended), hereinafter referred to as the "Law", it is ordered as follows :

§ 1

Students of first and second cycle programmes at SGH Warsaw School of Economics, hereinafter referred to as "SGH" or the "University", shall pay a tuition fee for educational services stipulated in art. 79.1 of the Law, in the amounts outlined in the Annex to the Order.

§ 2

1. The tuition fee shall be paid to the correct, individual student account indicated in the system of the Virtual Dean's Office, run under the SGH bank account.
2. The tuition fee for the winter semester shall be payable by 30 September, and for the spring semester by the last day of February.
3. For payment in instalments, the instalments shall be payable by the last day of each month, beginning from September in the winter semester and February in the spring semester.
4. Detailed terms of effecting payment of the tuition fee shall be provided for in the agreement made between SGH and the student.
5. A statutory interest shall be charged on overdue payments made after the lapse of the payment date. Should a tuition fee payment remain overdue for more than

three months, it shall result in removing the non-paying student from the student list. The date of effecting payment shall be the date of crediting the due amount to the University account.

6. In the event of the payment being overdue, the student may be banned from class participation, obtaining semester credit and taking exams as well as may be removed from the student list.
7. Should a student be removed from the student list due to non-payment of the tuition fee, reinstating the student status shall only be possible after all overdue amounts payable to the University have been settled.

§ 3

1. Students shall effect the tuition fee payments for the second and subsequent majors of part-time programmes with instruction in Polish or full-time programmes with instruction in English pursuant to the table of tuition fees.
2. If the student declares fewer ECTS credits in a given semester than the number required by the Rules and Regulations of Studying in First and Second Cycle Programmes at SGH Warsaw School of Economics due to recognising some courses as passed, such a student may file a request for a respective partial tuition fee refund.

§ 4

1. Students shall be offered an ECTS limit in the number of points necessary to complete a programme at a given level of education (basic limit) and additionally 6 ECTS points to be used for extra courses (additional limit).
2. ECTS points scored by students in the courses covered at other universities and transferred to the curriculum at SGH pursuant to art. 85.1.1 of the Law, including those resulting from the Learning Agreement, shall be recognised as using the basic limit, and even if the number of ECTS points after the transfer is higher than the limit, it should not be treated as exceeding the limit. In this instance, the student shall still possess the additional limit to use for courses outside of the basic curriculum.
3. ECTS points scored by SGH students in interdisciplinary major courses organised pursuant to the agreement made by SGH with an international partner, if the major has been selected by the student as the first interdisciplinary major, shall be recognised as using respectively the basic limit (if the courses covered are part of the basic curriculum) or as using the additional limit (if the courses are outside of

the main curriculum), but shall not be treated as exceeding such limits. A student may, without being charged a fee for extra-curricular courses, cover one aforementioned interdisciplinary major. The student may choose the interdisciplinary major for which no fee will be charged.

4. ECTS points scored by SGH students in basic curriculum courses under the double diploma programme shall be recognised as using the basic limit and points scored in the courses outside of the main curriculum also as using the additional limit, but they shall not be treated as exceeding such limits.

§ 5

The order shall become effective as of the date of signing and shall apply to students who have started or resumed studying in the academic year 2019/2020.

RECTOR

dr hab. Marek Rocki, prof. SGH